

QuickBooks Training Registration Form



To register for our classes, please do **one** of the following:

- * **Call us at (714) 572-2600** and we will take your registration information and arrange for payment over the phone.
- * Complete the registration form and **fax it to us at (714) 572-2605**. We will contact you to confirm class availability.

Registration Information:

Name _____ Title _____
 Company _____
 Address _____ City _____ State _____ Zip Code _____
 Day Phone _____ Fax # _____ Email _____

Payment Information:

Pay with Check # _____ (please refer to the instructions below to pay by check)

Pay with Credit Card: Visa MasterCard Discover American Express

Credit Card # _____ Exp. Date _____

Name on Card _____

Card Billing Address _____

City _____ State _____ Zip Code _____

Cardholder's Signature _____

Class Selection:

Class Selection:			Class Date(s)	Class Price	Total Price
QB101	Understanding QuickBooks	2-day "hands-on" class	Apr 21 & 22, 2009	\$295	
Thank you!					

Registration Confirmation:

- * Launch 101 will confirm your class enrollment by email or fax after we have received and processed your registration and payment.
- * Please allow five (5) business days if paid by check.

Cancellation Policy:

- * Cancellations received 5 (five) business days before the class are refundable, minus a \$50 registration processing fee.
- * After that, cancellations and "no-shows" are subject to the entire class fee. However, you may apply the fees paid toward a future class. A \$50 rescheduling fee will be charged.

Pay with Check:

- * Please call us or fax your registration form to us and confirm class availability **prior** to mailing your check.
- * Make your check payable to Launch 101 and mail to:

Launch 101
 151 N. Kraemer Blvd., Suite 200
 Placentia, CA 92870